



COMPREHENSIVE PLAN AMENDMENT APPLICATION CHECKLIST

Type 2 Review

This application checklist provides information about what is to be submitted for the project narrative. A complete development review application includes the following:

- Completed and signed development review application
- Completed application checklist
- Completed and signed escrow form
- Application fee

1. Comprehensive Plan Map or Text Amendment Narrative

Submit a separate narrative document which answers or addresses the following questions about the proposed Comprehensive Plan map or text amendment.

For a zoning map amendment:

- a) What is the zoning district for the property?
- b) What is the existing use for the property?
- c) What is the proposed use for the property?
- d) Describe the proposed request to amend the map or text.
- e) Describe how the proposed amendment corrects an error, fulfills the policy objectives of a particular chapter of the plan, or meets the challenges of some changing condition, trend, or fact since the adoption of the Comprehensive Plan.
- f) If applicable, is there an adequate buffer or transition provided or proposed between potentially incompatible land uses?
- g) Describe the impact the Comprehensive Plan amendment will have on the infrastructure capacity of the city in terms of wastewater treatment, water consumption, stormwater management, or street capacity.